



DEPARTMENT OF NATURAL RESOURCES

11/01/04

BID PROPOSAL

432-2214 -UORP/05-001

TERREBONNE 2004 REMOVAL

REMOVAL AND DISPOSAL OF UNDERWATER OBSTRUCTIONS

TERREBONNE PARISH

Bid Opening Date: 12/01/04

NOTICE TO BIDDERS

Sealed bids will be opened and publicly read by the Department of Natural Resources,

617 North 3rd. Street, 12th Floor, Room 1263, Baton Rouge, Louisiana at 11:00 AM on **DECEMBER 01, 2004** for the following:

Bid Proposal Number: 432-2214-UORP/05-001

**Title: TERREBONNE 2004 REMOVAL
Removal & Disposal of Underwater Obstructions, Terrebonne Parish.**

(See Attached Map)

This bid is being solicited under the provisions of the Underwater Obstruction Removal Program established by Act 666 of 1997. **Only bidders on the approved list of contractors by November 18, 2004 shall be considered.**

Bidder agrees bid shall be good for a period of sixty (60) calendar days of the bid opening.

The successful bidder (contractor) will be required to execute a performance bond in the full amount of the contract.

IMPORTANT

Bidder must return entire bid proposal package with signature page and with exceptions noted. Bidders must use the specified forms available in the bid proposal package. Bids must be filled out with ink or typewritten and signed in ink. Any alteration, erasure or correction must be initialed by signer of the bid, failure to do so may cause your bid to be rejected.

Bid must be returned in Special Bid Envelope. Bidder is to include company name and completed return address on the outside of bid envelope. In the event of bulky material, the Special Bid Envelope must be firmly affixed to the mailing envelope.

Failure to comply with these instructions may result in bid being rejected.

BIDS MUST BE HAND DELIVERED WITH RECEIPT GIVEN OR SENT BY REGISTERED OR CERTIFIED MAIL (WITH RETURN RECEIPT). BIDDER SHALL ASSUME FULL RESPONSIBILITY FOR TIMELY DELIVERY TO THE LOCATION DESIGNATED ON THE BID RETURN ENVELOPE FOR RECEIPT OF BIDS.

PROPOSAL NUMBER: 432-2214-UORP/05-001

BID OPENING DATE: December 01, 2004

**Dept. of Natural Resources
Purchasing Section
617 N. 3rd St., 12th Floor, Room 1263**

PROJECT: Furnish all labor, materials, tools and equipment necessary for the Project as per plans, drawings and specifications prepared by the agency.

The undersigned, in compliance with your invitation for bids for the project listed above, having examined the specifications and related documents and being familiar with all of the conditions surrounding the fulfillment of the contract, hereby proposes to furnish all labor, materials, tools and equipment necessary to complete the above mentioned project within the time set forth herein and for the price stated below.

The Lump Sum Total Price stated shall include all permits and governmental fees, licenses, and inspections, and all sales, consumer use and taxes of any other nature of kind whatever arising from or pertaining to the work or portions thereof provided by the contractor which are legally enacted at the time bids are received, whether or not yet effective.

Refer to Section 7: Breakdown of Lump Sum Total. Each Underwater Obstruction must be bid separately. All Underwater Obstructions listed must be included. The Lump Sum is the total of all individual bids for each Underwater Obstruction.

BASE BID: I/We propose to furnish all materials and perform all work as described in the specifications and related documents for the sum of:

LUMP SUM TOTAL \$ _____

(WORDS AND FIGURES)

See: (Enclosed Page No. 17 - BREAKDOWN OF LUMP SUM TOTAL)

NOTE: Where so indicated by the makeup of the bid form, sums shall be expressed in both words and figures, and in the case of a discrepancy between the two the written amount shall govern.

LOUISIANA CONTRACTORS' LICENSE NO. _____
NAME (PRINT OR TYPE) _____
TITLE (PRINT OR TYPE) _____
SIGNATURE _____
FIRM NAME _____
ADDRESS (St./Box) _____
CITY, STATE, ZIP _____
PHONE(____) _____ FAX(____) _____
EMAIL ADDRESS _____

It is not necessary to return "NO-BID" packages for Underwater Obstruction Projects.

COMPLETION DATE: The undersigned guarantees completion of project as per base bid in 45 calendar days from the date of "Notice to Proceed". If the contractor fails to complete work within the specified 45 days, the contractor may be assessed a penalty of 1/2% of the contract amount for each day work has not been completed. This will be at the discretion of DNR. The dollar amount of the penalty shall be deducted from the 90% payment once the project is complete. Work is considered complete once all obstructions have been removed or an attempt to remove all obstructions has been made and a suitable report is submitted

to DNR. An extension of time may be granted if in DNR's opinion, weather conditions or other conditions beyond the contractors control forced a delay.

IMPORTANT: IN ACCORDANCE WITH R.S. 37:2163A CONTRACTORS' LICENSE NUMBER MUST APPEAR ON THE BID OPENING ENVELOPE ON ALL PROJECTS IN THE AMOUNT OF \$50,000.00 OR MORE (AND \$1.00 OR MORE IF HAZARDOUS MATERIALS ARE INVOLVED). ALL BIDS NOT IN COMPLIANCE WITH THIS REQUIREMENT SHALL BE AUTOMATICALLY REJECTED AND NOT READ. FOR ANY BID SUBMITTED IN THE AMOUNT OF FIFTY THOUSAND DOLLARS OR MORE, THE CONTRACTOR SHALL CERTIFY THAT HE IS LICENSED AND SHOW HIS LICENSE NUMBER ON THE BID. (Bids must be submitted under the name which the La. State Licensing Board for Contractors has issued the contractor's license. Do not submit under dba names

Bid proposal form, information and specifications may be obtained from the Purchasing Section, Dept. of Natural Resources, P.O. Box 44362 (or 617 N. 3rd Street, 12th floor), Baton Rouge, LA 70802, or by calling 225/342-4535 or 225/342-4500.

No bids will be received after the date and hour specified. The right is reserved to reject any and all bids and to waive any informalities.

Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined after 72 hours of the bid opening. Information pertaining to completed files may be secured by visiting the Department of Natural Resources during normal working hours. Written bid tabulations will not be furnished unless requested.

NOTE: INCLUDE COMPLETE FIRM NAME AND RETURN ADDRESS ON THE BID RETURN ENVELOPE.

SIGNATURE AUTHORITY: In accordance with L.R.S. 39: 1594 (Act 121), the person signing the bid must be:

1. A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or
2. An individual authorized to bind the vendor as reflected by an accompanying corporate resolution, certificate or affidavit; or
3. An individual listed on the State of Louisiana Bidder's Application as authorized to execute bids.

By signing the bid, the bidder certifies compliance with the above.

GENERAL CONDITIONS, INSTRUCTIONS, POLICIES AND PROCEDURES

ADDENDA: The contractor must attach all addenda to his bid or otherwise acknowledge the receipt of same.

WITHDRAWAL OF BIDS: The contractor agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the bid opening.

AFFIDAVIT: Successful contractor shall be required to execute an affidavit attesting “THAT PUBLIC CONTRACT WAS NOT SECURED THROUGH EMPLOYMENT OR PAYMENT OF SOLICITOR” in compliance with Title 38, Section 2224.

CONTRACT, PERFORMANCE BOND, LABOR AND MATERIALS PAYMENT BOND:

If the undersigned is notified of the acceptance of the above bid or bids, within thirty (30) days of the time set forth for the opening of bids, he agrees to execute a contract for the work accepted within ten (10) days after notice from the Dept. of Natural Resources.

The undersigned further agrees, if awarded the contract, to execute and deliver to the Dept. of Natural Resources prior to execution of contract, a Performance bond with Power of Attorney in an amount equal to the contract sum, all as outlined in Attachment A.

ALSO, TO BE PROVIDED AT THE SAME TIME IS A LABOR AND MATERIALS BOND IN AN AMOUNT EQUAL TO 100% OF THE CONTRACT AMOUNT.

Failure to execute a contract and provide bonds in the specified time may result in rejection of contractors bid. If rejected, contract will be awarded to next lowest bidder.

RECORDATION CERTIFICATE: Contractor shall upon receipt of executed contract, bond and purchase order, record contract and bond with the Clerk of Court in the parish in which the work is to be performed, obtain a Certificate of Recordation from the Clerk of Court and forward this Certificate immediately to the Department of Natural Resources. This certificate must be received before any invoices on this project can be processed. The expense for this is the responsibility of the contractor.

PAYMENT: Upon satisfactory completion of the work, ninety percent (90%) of the Contract Price shall be paid to contractor.

ACCEPTANCE: Upon completion of the work to the satisfaction of the Dept. of Natural Resources, a Notice of Acceptance of Work will be executed by the Dept. of Natural Resources and forwarded to the contractor for recording with the Clerk of Court in the parish in which the work has been performed. Contractor shall furnish to the Dept. of Natural Resources a Clear Lien Certificate from the Clerk of Court (to the owner along with final invoice) forty-five (45) days after recordation of acceptance. Upon receipt, final payment of ten percent (10%) of the Contract Price will be made.

NON-DISCRIMINATION: The Dept. of Natural Resources does not discriminate on the basis of race, color, national origin, sex, disability, age or sexual orientation; and requires its contractors, subcontractors, and suppliers to comply with this commitment.

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Attachments

Attachment 'A' :	Performance Bond
Attachment 'B' :	Insurance Requirements
Attachment 'C' :	Plat of Area included in Scope of Work with Locations of Obstructions to be Removed marked.
Attachment 'D' :	Picture of obstruction #8